



Dear Crafter:

On behalf of the Historic Bethlehem Museum and Sites, I would like to invite you to apply for a crafter booth space at two of our outdoor Burnside Plantation events for 2022:

- **The Blueberry Festival & Market to go**, Saturday and Sunday, July 16 and 17, 2022
- **Apple Days & Market to go**, September 17 and 18, 2022

We would like to offer you the chance to participate in both events for a discounted rate, which you will see below. The committee will be looking for participants who have unique and high-quality products. We will also be looking for as much diversity as possible and limit the number of similar items presented. Acceptance is on a first come first serve basis.

Both Festivals: \$200 for Blueberry Festival AND Apple Days: 10' x 10' space
 \$375 for Blueberry Festival AND Apple Days: 10' x 20' space

Blueberry Festival ONLY:

Set Up	Friday, July 15 th	2:00 pm – 6:00 pm
Dates and Hours:	Saturday, July 16 th	10:00 am – 6:00 pm
	Sunday, July 17 th	10:00 am – 6:00 pm
Space Fee:	10' X 10' space - \$150	10' X 20' space - \$275
Notification	As application is received	

Apple Days ONLY:

Set up	Friday, September 16 th	2:00 pm – 7:00 pm
Dates and Hours	Saturday, September 17 th	10:00 am – 4:00 pm
	Sunday, September 18 th	10:00 am – 4:00 pm
Space Fee:	10' x 10' space: \$100	10' x 20' space: \$150
Notification	As application is received	

Participation Information and Requirements:

- **Festival location: 1461 Schoenersville Road, Bethlehem, PA 18018**
- **Participants may display and sell only their own original work. Commercially produced merchandise, imports and items assembled from commercially available plans, kits or molds are not eligible for exhibit or sale. Presence of such items will be grounds for closing of the booth space without fee refund.**
- **All participants must supply their own professional display, electric cords if using, tent (preferably white) suitable for outdoor use. Booth spaces are 10' X 10' or 10' X 20'**
- **All booths are on a grassy surface – tents must be weighted or staked.**



- An application is a commitment to show. There will be no refunds given after acceptance.
- No trailers or overnight camping are permitted.
- No participant may solicit or distribute political or religious literature or materials.
- All participants are required to collect 6% PA sales tax and pay it to the state.
- All participants are required by the City of Bethlehem Tax Revenue Department to have a Business Privilege License from Tri State Financial. Please call 610-865-7022 if you have questions regarding this license. This \$25 license is good for any event within the City of Bethlehem.
- A certificate of insurance with minimum coverage of \$500,000 for personal, business or other organizations. The following designation as “other insured” must be added to your insurance policy and submitted with your application to participate in the festival:
- Historic Bethlehem Partnership, Inc., and its Subsidiaries, and Lehigh County are named as additional insured with regards to Blueberry Festival at Burnside Plantation
- If you do not already have insurance coverage, festival insurance is available through ACT Insurance. <https://www.actinsurance.com/craft-fair-insurance>

Make checks payable to “**Historic Bethlehem Museums & Sites**” and mail to:

Historic Bethlehem Museums & Sites
74 W. Broad Street Suite 310
Bethlehem, Pa., 18018

Thank you for contributing your work to the festival!



APPLICATION FORM

2022 Blueberry and/or Apple Days Festival Application

LAST NAME _____ FIRST _____

BUSINESS NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____ WEBSITE _____

PHONE (home) _____ PHONE (work or cell) _____

BUSINESS PRIVILEGE TAX LICENSE # _____

Check here _____ if you will permit the reproduction of your images for publicity purposes.

Which Festival? (circle one) **Blueberry Festival** **Apple Days** **Both Festivals**

Indicate any special requirements for your booth space

Do you have any interest in having any of your items on consignment at the HBMS Visitor Center (505 Main Street) during the year? _____ Yes _____ No

(If you indicate "Yes", someone from the Visitor Center will contact you.)

Booth Commitment:

Blueberry Festival, July 16-17, 2022

10' X 10' space @ \$150 each _____ 10' X 20' space @ \$275 each _____

Apple Days, Sept. 17-18, 2022

10' x 10' space @ \$100 _____ 10' x 20' space @ \$150 _____

Combination Blueberry AND Apple Days Festivals

10' x 10' space @ \$200 _____ 10' x 20' space \$375 _____

Total Payment Due _____



Payment Form:

CHECK _____ CREDIT CARD (select one) MC _____ VISA _____ AMEX _____ DIS _____

Cardholder Name _____ Account Number _____

Expiration Date _____

Cardholder Signature _____

(Should your application not be accepted, your payment will be returned to the address you listed above or your credit card information will not be processed.)

The undersigned does hereby agree to all terms and conditions stated in this application information and does hereby release, forever discharges and hold harmless Historic Bethlehem Museums & Sites of and from all actions, suits, damages or claims whatever arising from any loss or damage to any property of the undersigned while in the possession or supervision of the Festival, its agents, representatives, employees or volunteers.

SIGNATURE _____ **DATE** _____

For any questions, please contact Jennifer Bender at 610-882-0450 ext. 27 or
jbender@historicbethlehem.org